



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Poverty Reduction Policy Development and Delivery Committee

At: Committee Room 6 - Guildhall, Swansea

On: Wednesday, 20 December 2017

Time: 4.00 pm

Chair: Councillor Paulette Smith

Membership:

Councillors: P Downing, D W Helliwell, P Jones, L R Jones, D Phillips, A Pugh, C Richards, G J Tanner and L V Walton

Agenda

Page No.

- 1 Apologies for Absence.
- 2 Disclosures of Personal and Prejudicial Interests.
www.swansea.gov.uk/disclosuresofinterests
- 3 Minutes. 1 - 3
To approve & sign the Minutes of the previous meeting(s) as a correct record.
- 4 Childcare Sufficiency Assessment 2017-2022. (Presentation)
Sian Bingham / Alison Williams
(Please also see link:
<http://www.swansea.gov.uk/childcaresufficiencyassessment>)
- 5 Work Plan 2017-2018. 4 - 5

Next Meeting: Wednesday, 24 January 2018 at 4.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Thursday, 14 December 2017

Contact: Democratic Services - 636923



City and County of Swansea

Minutes of the **Poverty Reduction Policy Development and Delivery Committee**

Committee Room 5, Guildhall, Swansea

Wednesday, 22 November 2017 at 4.00 pm

Present: Councillor A Pugh (Vice Chair) Presided

Councillor(s)
D W Helliwell
T M White

Councillor(s)
P Jones

Councillor(s)
L V Walton

Officer(s)
Allison Lowe
Rachel Moxey
Lyndsay Thomas

Democratic Services Officer
Head of Poverty & Prevention
Senior Lawyer

Apologies for Absence

Councillor(s): P Downing, C Richards and P B Smith

26 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

27 Minutes.

Resolved that the Minutes of the Poverty Reduction Policy Development & Delivery Committee held on 25 October 2017 be signed and approved as a correct record.

28 Employability - Workshop Session to Explore 'Fit' Between Swansea Works and the Tackling Poverty Strategy & Draft Letter to Cabinet Member.

Rachel Moxey, Head of Poverty & Prevention provided a presentation which considered the fit between the Swansea Working Programme and the achieving of the outcomes of the Tackling Poverty Strategy.

All Members of the Committee had previously received a copy of the draft Tackling Poverty Strategy. The Head of Poverty & Prevention outlined the principles, key outcomes, the Swansea Working contribution, including what was included in the Swansea Working Programme, its goals and anticipated outcomes.

Discussions centred around the following topic areas:

- Clarity on the governance arrangements was requested, in particular the link between the Poverty Reduction PDDC and the role of the Swansea Public Services Board. Should there be 2-way reporting mechanism?
- It was suggested that careers events could also be held in Schools, not just Colleges;
- Information on how many schools were signed up to the 'Team Around the Family' scheme was requested;
- About 800 people were currently being supported, however there were approximately 24,000 economically inactive people in Swansea. At present we currently help around 300 people into work, however it was acknowledged that additional work in this area was required and working in isolation should be avoided;
- The Authority has developed a good working relationship with the Department for Work & Pensions (DWP) in relation to the introduction of Universal Credit;
- Mark Hurry, Job Centre+ had assisted in compiling the briefing note previously provided to the Committee outlining mechanisms being put in place to support those in receipt of Universal Credit;
- Changes had been announced in the Chancellors budget statement in relation to Universal Credit, but they were only in relation to process changes;
- Employment provision statistics, eg how many people we currently help into jobs / projects was already being recorded;
- Once the Poverty Strategy had been adopted, quarterly statistics would be published;
- Work with other organisations had already progressed in order to help make residents ready for employment.

The Committee discussed the forward work programme and suggested that it would be beneficial to invite the Cabinet Member for Stronger Communities to the next meeting to further discuss and confirm the priorities of the Work Plan.

In relation to the letter to be drafted to the Cabinet Member for Stronger Communities, in addition to clarity on the concerns outlined above, in order to monitor progress of the Swansea Working Programme the Committee requested quarterly statistics on Key Performance Indicators (KPI's) linked to the scheme, as outlined below:

- How many people do we currently help into work?
- How many people are we currently supporting?
- How many people obtain a training outcome?
- What is the unit cost of helping a person into work?

Resolved that:

1. The presentation be noted;
2. The Cabinet Member for Stronger Communities be invited to the next meeting to further discuss and confirm the priorities of the Work Plan.
3. Nick Williams, Chief Education Officer be invited to a future meeting to receive more information in relation to improving outcomes in STEM subjects/demand sectors;

4. Mark Hurry, Job Centre+ be invited to a future meeting in relation to the work being undertaken in respect of Universal Credit;
5. The Chair in conjunction with the Head of Poverty & Prevention / Director of People write to the Cabinet Member for Stronger Communities outlining the concerns of the Committee and requesting quarterly statistics on the KPI's as outlined above.

29 Work Plan 2017-2018.

The Vice Chair presented the amended Workplan for 2017-2018.

It was noted that due to a clash with the Safeguarding PDDC scheduled for 20 December 2017, there might be a requirement for the agenda items to be rescheduled to a later date.

The Committee noted that a report would be presented to Council on 23 November 2017 amending the terms of reference for the 5 Policy Development & Delivery Committees. Due to the number of items in the current Work Plan, the Committee agreed to continue to meet on a monthly basis.

Resolved that the amended Workplan be noted.

The meeting ended at 5.43 pm

Chair

Agenda Item 5



Poverty Reduction Policy Development & Delivery Committee 2017/18

Workplan

Date of meeting	Agenda items and Format
23 August	Draft Tackling Poverty Strategy <ol style="list-style-type: none">1. Presentation on what it is<ul style="list-style-type: none">• Members provide feedback on the strategy itself• Small Group work to consider the Performance Framework in more detail• Formal feedback from the Committee to the consultation process2. Members tasked to undertake research on 'what works' in tackling poverty
27 September	Communities First Transition and Universal Credit Implementation <ol style="list-style-type: none">1. Feedback/presentations from Members on their research2. Paper Circulated on Communities First Transition Plan for information3. Presentation and Discussion on plans for introduction of Universal Credit
25 October	Employability <ol style="list-style-type: none">1. Outline of the Swansea Works programme<ul style="list-style-type: none">• Workshop session on options for future development2. Holiday Hunger – review of summer programme and plan for future school holidays
22 November	Employability <ol style="list-style-type: none">1. Members feedback on their research2. Workshop session to explore 'fit' between Swansea Works and the Tackling Poverty Strategy and to draft the letter to Cabinet Member
20 December	Childcare <ol style="list-style-type: none">1. Childcare Sufficiency Audit Presentation2. Members tasked with research on 'what works'

<p>24 January 2018</p>	<p>Childcare</p> <ol style="list-style-type: none"> 1. Feedback from Members on research undertaken 2. Government Funded Pilot scheme for 3-4 year olds presentation <ul style="list-style-type: none"> • Workshop session to identify potential options to include in report to Cabinet <p>Homelessness</p> <ol style="list-style-type: none"> 1. Presentation and feedback on the draft Homelessness Strategy
<p>28 February</p>	<p>Food waste</p> <ol style="list-style-type: none"> 1. Outline of current activity to minimise food waste 2. Invite businesses to outline their activity on this
<p>28 March</p>	<p>Food waste</p> <ol style="list-style-type: none"> 1. Presentation to explore the potential for tax relief for food banks <ul style="list-style-type: none"> • Exploration of other options to support food banks 2. Workshop session to identify items to put into report to Cabinet 3. Members tasked with research on cold calling zones <p>Employability</p> <ol style="list-style-type: none"> 1. Update on the Swansea Works programme
<p>25 April</p>	<p>No Cold Calling Zones</p> <ol style="list-style-type: none"> 1. Members feedback on the research they've conducted 2. Presentation on what the Council currently does to support No Cold Calling Zones and doorstep money lenders <ul style="list-style-type: none"> • Discussion about improving the Council's work in this area • Members determine three key points to pass on in a letter to the Cabinet Member